

MEETING OF THE BOARD OF TRUSTEES  
CHATTANOOGA FIRE & POLICE PENSION FUND

April 4, 2024

At the regularly scheduled meeting of the Chattanooga Fire and Police Pension Fund Board of Trustees held on the 4<sup>th</sup> day of April, President Joe Shaw presided. The meeting was held at the Pension Office, 6009 John Douglass Drive, Chattanooga, TN 37421.

The meeting convened at 0906 hours with board members Joe Shaw, Britt Bradshaw, Scott Sparks, Matt Rorex, Michael Wenger, Julia Bursch and Chris Hopkins. Phillip McClain was an excused absence.

**APPROVAL OF MINUTES**

Motion by Britt Bradshaw and seconded by Scott Sparks to approve the minutes of the March 7, 2024 meeting. Motion carried unanimously.

**APPEARING BEFORE THE BOARD**

No one appeared before the Board.

**LEGAL UPDATE**

Fund Administrator Katrina Abbott provided a brief update on pending disability lawsuits and hearings.

**MEMBERSHIP CHANGES**

Motion by Matt Rorex and seconded by Britt Bradshaw to approve the following membership items:

REMOVE FROM THE ROLLS:

- Retired Police Officer Jerry W. Mitchell, effective 03/31/2024, passed away 03/01/2024 (2-411)
- Eubie Capley, surviving spouse of retired Fire Captain James T. Capley, Jr., effective 03/31/2024, passed away 03/18/2024 (2-411)
- Loretta Jean Smith, surviving spouse of retired Fire Lieutenant Donald Lee Smith, effective 03/31/2024, passed away 03/30/2024 (2-411)

ADD TO THE ROLLS:

- Master Police Officer Gregory H. Mardis, retiring with 25 years of service, reduced for J&S Option D 50% (Lili Mardis), effective 04/01/2024, participation date 03/12/1999 (2-411, 2-418)
- Firefighter Senior Tony A. Ott, retiring with 25 year of service and a 4-month DROP, further reduced for J&S Option B 100% (Kelly Ott) effective 04/01/2024, participation date 11/19/1998 (2-411, 2-418, 2-423)
- Police Captain Zachary S. McCullough, retiring with 28 years of service and a 20-month DROP, further reduced for J&S Option D 50% (Kimberly McCullough) effective 04/01/2024, participation date 07/21/1995 (2-411, 2-418, 2-423)

REFUND CONTRIBUTIONS:

- Former Police Officer Henrique Leavitt, terminated 02/28/2024, participation date 01/28/2022 (2-413)
- Former Police Officer Ricardo Morales, terminated 02/29/2024, participation date 01/28/2022 (2-413)
- Former Firefighter Kyle Ornelas, terminated 03/04/2024, participation date 09/10/2021 (2-413)
- Former Police Officer Corey Holloway, terminated 03/14/2024, adjusted participation date 11/02/2017 (2-413)
- Former Firefighter Senior Jim Keil, terminated 03/31/2024, participation date 05/18/2012 (2-413)-elected not to remain vested

PAY DEATH BENEFITS:

- Carla Poindexter, designated beneficiary of Police Officer Jerry W. Mitchell (2-415)



Motion carried unanimously.

**ADMINISTRATIVE BUSINESS**

The Board reviewed the bills paid since the last meeting.

Katrina Abbott updated the Board on the status of Proof of Life Affidavits for the Fire Department. The Fund has received nearly 75% of the required affidavits and have scheduled appointments to assist some members with the process remotely.

The Board discussed potential annual meeting locations, with the Board to review at the next regularly scheduled meeting.

The Board discussed the request by the Chattanooga Police Foundation to have a couple of Board members attend a meeting with Louisville Police Foundation to discuss opportunities they have established with the local pension to assist members with mental health needs.

**AGENDA NOTES**

- Jeff Williams with Segal will present the January 1, 2024 actuarial valuation on May 2, 2024
- June 6, 2024 regular Board meeting will be at 2:00 p.m.
- Dahab will appear before the Board June 6, 2024 at 3:00 p.m.
- Annual Retirement and DROP Seminar is scheduled on June 6, 2024 at 6:00 p.m.
- City of Chattanooga ER Contributions received for 03/07/2024 (\$1,070,942.78) and 03/21/2024 (\$1,056,294.29)
- City of Chattanooga EE Contributions received for 03/07/2024 (\$218,444.20) and 3/21/2024 (\$216,456.24)
- CARTA fees received for February 2024 (\$7,650.00)
- City Court fees received for February 2024 (\$5,830.08)

**ADJOURNMENT**

With no other business, motion by Britt Bradshaw and seconded by Matt Rorex to adjourn at 1017 hours. Motion carried unanimously.

Respectfully Submitted,

*Britt Bradshaw*  
Britt Bradshaw, Secretary

Date Approved: May 2, 2024

*Joe Shaw*  
Joe Shaw, President

Visitors not Appearing Before the Board  
Rodney Smith

