

MEETING OF THE BOARD OF TRUSTEES  
CHATTANOOGA FIRE & POLICE PENSION FUND

February 21, 2019

At the regularly scheduled meeting of the Chattanooga Fire and Police Pension Fund Board of Trustees held on the 21<sup>st</sup> day of February 2019, President Charlie Thomason presided. The meeting was held at the Pension Office, 6009 John Douglass Drive, Chattanooga, TN 37421.

The meeting convened at 0911 hours with board members Charlie Thomason, Joe Shaw, Phillip McClain, Kelly Simmons, Chris Hopkins and Mark Coffman. Attorneys Bill Robinson and Cameron Hill were also present. Nathan Vaughn was an excused absence.

**APPROVAL OF MINUTES**

Motion by Kelly Simmons and seconded by Chris Hopkins to approve the minutes of the February 07, 2019 meeting. Motion carried unanimously.

**APPEARING BEFORE THE BOARD**

No one appeared before the Board.

**LEGAL UPDATE**

No legal update.

**MEMBERSHIP CHANGES**

Motion by Kelly Simmons and seconded by Mark Coffman to approve the following membership items:

ADD TO THE ROLLS:

- Police Lieutenant Austin L. Garrett, retiring with 25 years of service, reduced for 75% J&S Option F Pop-Up (Pamela McAllister), effective 03/01/2019, adjusted participation date of 02/09/1994 (2-411, 2-418)
- Master Police Officer Michael P. Holbrook, retiring with 25 years of service, 75% J&S Option C (Carolyn Holbrook), effective 03/01/2019, adjusted participation date of 02/09/1994 (2-411, 2-418)
- Police Officer Damany K. Norwood, retiring with 25 years of service, 50% J&S Option D (Barbara Norwood), effective 03/01/2019, adjusted participation date of 02/22/1994 (2-411, 2-418)

REFUND CONTRIBUTIONS:

- Former Police Officer Hunter Abbott, terminated effective 05/06/2018, adjusted participation date 10/08/2015 (2-413)
- Former Firefighter Dai-Vi Moon, terminated effective 02/11/2019, participation date 05/18/2012 (2-413)
- Former Police Officer Austin P. Swafford, terminated effective 02/13/2019, participation date 09/18/2015 (2-413)

Motion carried unanimously.

**ADMINISTRATIVE BUSINESS**

The Board reviewed the bills paid since the last meeting.

Fund Administrator Katrina Abbott presented the signed Trust Agreement with the City of Chattanooga for adoption. Motion by Joe Shaw and seconded by Chris Hopkins to adopt the Trust Agreement. Motion carried unanimously. The Board discussed the schedule for the annual Retirement and DROP seminar. The seminar will be scheduled for 6:00 p.m. on May 16, 2019.

The Board recessed at 0932 hours for an executive legal session to discuss pending disabilities. The Board reconvened at 1121 hours.

**AGENDA NOTES**

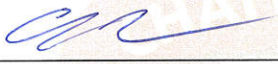
- Disability hearing for Craig Joel scheduled for Tuesday, February 26, 2019 at 10:00 a.m.
- Harold Bailey of Phoenix Technology is scheduled for March 21, 2019 at 9:00 a.m. to discuss computer upgrade options
- CARTA Parking Fees received for January 2019 (\$5,155.00)
- City of Chattanooga Employer Contributions received for February 14, 2019 payroll (\$766,611.00)
- City of Chattanooga Employee Contributions received for February 14, 2019 payroll (\$177,463.39)

**ADJOURNMENT**

With no other business, motion by Phillip McClain and seconded by Chris Hopkins to adjourn at 1122 hours. Motion carried unanimously.

Respectfully Submitted,

  
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Mark Coffman, Secretary

Date Approved: 3-7-19  
  
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Charlie Thomason, President

<u>Visitors not Appearing Before the Board</u>	
Ron Boyd	Don Bickford
Michael Hart	

