

MEETING OF THE BOARD OF DIRECTORS  
CHATTANOOGA FIRE & POLICE PENSION FUND

December 21, 2017

At the regularly scheduled meeting of the Chattanooga Fire and Police Pension Fund Board of Directors held on the 21<sup>st</sup> day of December 2017, President Craig Joel presided. The meeting was held at the Pension Office, 6009 John Douglass Drive, Chattanooga, TN 37421.

The meeting convened at 0915 hours with board members Craig Joel, Mark Coffman, Charlie Thomason, Tommy Meeks and Chris Hopkins. Kelly Simmons arrived late. Attorney Bill Robinson was also present. Vickie Haley and Phillip McClain were excused absences. Chris Hopkins left the meeting at 0932 hours.

**APPROVAL OF MINUTES**

Motion by Charlie Thomason and seconded by Mark Coffman to approve the minutes of the December 7, 2017 meeting. Motion carried unanimously.

**APPEARING BEFORE THE BOARD**

Police Sergeant Kenneth Hogans appeared before the Board for a review of his pending disability application. The Board recessed for an executive legal session at 0932 hours to discuss Sergeant Hogans' application. The Board reconvened at 0949 hours. Motion by Mark Coffman and seconded by Tommy Meeks to approve Sergeant Hogans application for a permanent and total disability due to a job related injury based on the overwhelming medical evidence obtained by the staff that supported Sergeant Hogans' application, thus allowing the Board to render a decision without a hearing. Motion carried unanimously.

**LEGAL UPDATE**

Attorney Bill Robinson informed the Board that the Fund had received a favorable determination letter from the IRS for the Plan Administrator Defined Benefit Plan & Trust for the Chattanooga Fund based on the condition that the Fund adopt the proposed amendment submitted to the IRS to ensure the plan is in compliance with the IRS guidelines of a Qualified Plan. The Board approved the proposed amendment to the Plan Administrator Defined Benefit Plan & Trust.

**MEMBERSHIP CHANGES**

Motion by Mark Coffman and seconded by Tommy Meeks to approve the following membership items:

REFUND CONTRIBUTIONS:

- Former Police Officer Lewis Kerns, terminated effective 12/14/2017, participation date of 04/18/2014 (2-413)

Motion carried unanimously.

**ADMINISTRATIVE BUSINESS**

The Board reviewed the bills paid since the last meeting.

Fund Administrator Katrina Abbott submitted a request for benefits under the Educational Assistance Plan that was established as part of her employment agreement. The Board approved the request. Chris Hopkins updated the Board on his appearance before the City Council to provide investment updates. At this time, Council has requested Mr. Hopkins provide his investment update on a semi-annual basis. The Board also discussed expanding the upcoming PTSD disability training to key City personnel.

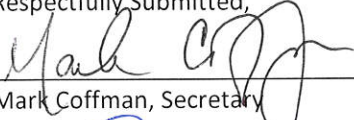
**AGENDA NOTES**

- PTSD Disability training is scheduled for January 4, 2018 at 10:00 a.m.
- Received CARTA Parking Fees for November 2017 (\$5,185.00)

## ADJOURNMENT

With no other business, motion by Charlie Thomason and seconded by Mark Coffman to adjourn at 0950 hours. Motion carried unanimously.

Respectfully Submitted,

  
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Mark Coffman, Secretary

Date Approved: 12-4-2017  
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Craig Joel, President

Visitors not Appearing Before the Board

Ron Boyd

Don Bickford

Michael Hart

